

## ARCHITECTURAL CONTROL COMMITTEE

The Architectural Control Committee is a very important committee which serves as a representative for residents to insure that all exterior improvements are in compliance with the covenants for the three units in Hunters Creek North. No building, roof, fence, wall or other structure (“improvement”) shall be commenced, erected, placed, maintained on any portion of the Hunters Creek North Subdivision Unit I, Unit II or Unit III until certain information has been submitted and approved by the Architectural Control Committee. The Architectural Control Committee shall have the power to employ professional consultants to assist in discharging its duties. The decision of the ACC shall be final, conclusive and binding upon the applicant. The ACC will take action as quickly as possible and will respond in writing within 30 days. If the ACC requests additional or amended materials during the initial thirty-day period, or approves such materials subject to the condition that certain additional or amended materials be submitted, such period shall be automatically extended to fifteen days following the date upon which such additional or amended materials are delivered to and received by the ACC. If the additional or amended materials are not received on or before the required date, then the request for approval shall be automatically denied. Each homeowner should have copies of the Hunters Creek North covenants. They can be viewed on the web site: [www.hunterscreeknorth.com](http://www.hunterscreeknorth.com)

### **Examples of items covered by our covenants which must be approved are:**

1. House additions or deletions which change the original footprint.
2. Roof replacements with materials which are different from the original materials. Unit I, Unit II and Unit III each have specific requirements for roofing materials which are listed in the covenants.
3. Outbuildings which include storage buildings, greenhouses or playhouses.
4. Building materials which address the percentage of masonry and consistent architectural style.
5. Fencing which includes the type of fence and fence placement.

**Prior to starting any work, all exterior improvements (additions or deletions) a proposal must be submitted in writing to the Architectural Control Committee and must be approved by the ACC by submitting the ACC form to:**

**Hunters Creek North  
Architectural Control Committee  
P. O. Box 780312  
San Antonio, Texas 78278-0312**

**or by e-mail to: [hcnna-boardmembers@googlegroups.com](mailto:hcnna-boardmembers@googlegroups.com)**

**A form is also available on the website: [www.hunterscreeknorth.com](http://www.hunterscreeknorth.com)**

**Please include the following items as applicable with your request:**

1. For a room addition, provide floor plans and elevation drawings of the home exterior showing the addition.
2. Provide scaled footprint and elevation drawings for any outbuilding, deck or patio/deck cover.
3. If changing roof, provide a sample of the proposed new roofing material.
4. If installing a pool, provide a copy of the contractor's pool/spa site plan.
5. Supply samples of paint or other materials as necessary or as requested.

**If you have any questions please contact one of the members of the Architectural Control Committee:**

Pat Ferris:	(210) 492-2515	Unit I
John Knox:	(210) 867-5669	Unit III
Diego Vega:	(210) 281-1711	ACC Board Liaison